

Terms and Conditions for Undergraduate students 2016/17

1. Introduction

1.1 These terms and conditions represent an agreement between you, a prospective student ('you'), and the University of Sussex ('University' or 'we' or 'us' or 'our'). These terms and conditions and any procedures or policies referred to in them - together with any

applied to it in the prospectus and we shall explain the academic requirements for the course to you.

2.7 You agree to fulfil all the academic requirements of your course in accordance with the terms of the contract including, without limitation, submission of course

the contract and withdraw from the course without incurring any further liability for course fees and you shall be entitled to a refund of all course fees paid to date.

4.3.2 In circumstances where there is no material detriment to you, we reserve the right to vary minor elements of your course from that described in the prospectus, in order to improve the quality of educational services, in order to meet the latest requirements of a commissioning or accrediting body, or in response to student feedback. How we notify you will depend on the nature of the changes but, in any event, such changes will be recorded in the updated course information on our website.

4.3.3 Following suitable consultation with affected students, in circumstances where it is necessary to make a material change to your course (such as the nature of the award or in relation to a material aspect of the curriculum), we will notify you as soon as possible. If you are unhappy with the material change(s) to your course, you may cancel the contract and withdraw from the course without incurring any further liability for course fees and you shall be entitled to a refund of all course fees paid to date.

4.3.4 If your course includes the option for you to have a work placement, and despite both you and us using all reasonable endeavours it is not possible to secure a suitable work placement for you, we will (if you so request) use all reasonable endeavours to transfer you to a suitable replacement course for which you are qualified. If you are unhappy with the replacement course provided by us or if we are unable to provide a suitable replacement course, you may cancel the contract and withdraw from the course without incurring any further liability for course fees and you shall be entitled to a refund of all course fees paid to date. This sub-clause does not apply to courses where work placements are guaranteed and in the event that a work placement is not available for such a course the provisions of clauses 4.3.1 - 4.3.3 will apply.

4.4 If you choose to cancel the contract in accordance with paragraph 4.1, 4.2, 4.3.1, 4.3.3 or 4.3.4, we will use reasonable endeavours to assist you in finding an alternative comparable course with another Higher Education provider in the UK.

5. Property, facilities and services

5.1 We shall provide you with access to the necessary equipment and facilities in order for you to undertake your course.

5.2 Aside from course fees, there may be additional charges such as the cost of residential accommodation. Where this is the case, we will make this clear in advance and payment for such services shall be made in accordance with any additional contract made between you and the University.

5.3 While we take all reasonable care to ensure the safety and security of students on our campus or occupying University-managed accommodation, we cannot accept responsibility, and expressly exclude liability for loss or damage to students' personal property (including computer equipment and software), including any financial or other consequential loss where such loss or damage is a result of theft, fire, flood, computer virus or any cause related to our computer facilities, or any other cause, except where such loss or damage is caused by our negligence. It is recommended that you insure personal property against such risk of loss and damage.

5.4 We shall not be held responsible for any injury to a student, financial or other loss or damage resulting from such injury, or for damage to property, caused by any other student, or by any person who is not an employee or authorised agent of the University.

5.5 Parking on campus is restricted. Students are only permitted to park on campus if they do not live on campus, unless they have a disabled permit in which case they are permitted to park on campus without charge. Car parking charges apply to all other students who have obtained a permit to park on campus.

5.6 You shall own any intellectual property you generate and provide to us during your course.

5.7 We shall not be liable to you for any failure to perform any obligations

6. Policies and procedures

6.1 If you have a complaint about an admissions decision or an aspect of the admissions process, please follow our complaints procedure at www.sussex.ac.uk/termsandconditions/ugapplicantfeedback. Once you have registered as a student of the University, if you have a complaint about us, please follow our complaints procedure at www.sussex.ac.uk/termsandconditions/complaintsappeals. If, having followed the complaints procedure to completion, you remain dissatisfied, you have the right to make a complaint to the Office of the Independent Adjudicator for Higher Education.

6.2 If you enter into the contract with us, we will process your personal data in accordance with the Data Protection Act 1998 and our policy on data protection. We may share your data with third parties, which we will do in accordance with our policy on data protection. For more guidance on data-